

3/22/18 Minutes -- Strategic Leadership Council

St. John United Church of Christ, Bellevue KY

Meeting duration: 5:45 pm – 8:45 pm

Attending: Steve Howes (President), Theo Baldwin, Pastor Keith Haithcock, David Hiser, Alan Imberg, Ginnie Kelley

Absent: Lonnie Fields

Guests: Mitch Leigh, Kristy O'Brien

Brokerage Firm Discussion (Mitch)

- On occasion, the church receives donations of stock or mutual funds. Some donors have described challenges and concerns with our current brokerage service (Hilliard Lyons).
- Kristy O'Brien with Wealth Transitions, LLC discussed her financial planning and advising services, and how she can assist us in providing more efficient and less costly brokerage services. She works through Schwab for certain brokerage services.
- Our current relationship with Hilliard Lyons is not based on a contract, so minimal effort should be necessary to change our brokerage relationship.
- MOTION: David moves that we employ Wealth Transitions, LLC as our preferred broker for future transactions. Alan second. Motion passes.
- ACTION: Alan will lead process to draft a procedure for stock, mutual fund, and related donations for discussion at the April SLC meeting.

Prayer and Preparation

David Hiser provided a meditation. All read the St. John Vision and Mission and the SLC Goals statement (from Charter documents):

Strategic Leadership Council Goals... *In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the **Strategic Leadership Council** (SLC) establishes the following agenda:*

Consensus Items Approved

- February 22, 2018 Minutes
- March 22, 2018 Agenda

Pastor's Report

- Saturday, May 5 from 10am-2pm is the next covenant membership class. Pastor Keith discussed people who are attending and others we should invite.
- Susan Valiquette, our long-time missionary partner in South Africa, is currently on furlough and Pastor Keith would like to host her at a future date. We may incur lodging and other expenses for hosting her.
- Pastor Keith reviewed updates to the "Building Use: Application Policy Agreement" for approval. Major updates: wireless access agreement no longer exists; deposit will be paid at the time of submitting the application; removal of online payment option for fee payment.
 - MOTION: Theo move to accept changes to the Building Use Agreement, Ginnie second. Motion passes.
 - ACTION: Pastor Keith will update the agreement on the website.
- Once again, multiple UCC congregations will hold a shared summer sermon series over three Sundays, culminating in a multi-congregational picnic on July 29 in Highland Park (Fort Thomas). Up to nine congregations may participate and hold pulpit exchanges during the three-week series. The overarching theme will be the UCC's "Three Great Loves": Love of Neighbor, Love of Children, Love of Creation. SLC affirmed St. John's participation.
- Cub Scouts are looking for service project with the church. Pastor Keith has suggested broadening the church's recycling program to include aluminum, glass, and paper and additional recycling containers.
- Maundy Thursday service is next Thursday at 7:30pm. Pastor Keith will be the sole person serving communion.

- Alan prepared a letter of endorsement, signed by SLC and Pastor and including their recommendations, in support of Sally Sipperley to the Member In Discernment Team at SONKA UCC.

Future SLC meeting times

- Following discussion, Steve affirmed that future SLC meetings will begin at 6:00pm.

Financial Reports

- David reviewed the Treasurer's Report for February 2018. Summary follows these minutes. MOTION: Ginnie move to accept the February 2018 Treasurer's Report, Alan second. Motion passes.
- No Financial Secretary's report was submitted for February 2018.

Change in Budget Year date

- Discussion on changing the church budget year to January 1 - December 31, from the current July 1 - June 30.
- ACTION: David will discuss with Tim Smith the reasoning for the mid-year budget year with Tim Smith and bring information back to SLC.

Contracts Review

- Steve has not yet followed up regarding contracts.
- ACTION: Steve will review each contract and bring recommended changes to upcoming SLC meetings.

Church Policies

- Discussion on a retention location for print copies of approved church policies. Lonnie Fields is following up with church office on a location, and will be drafting a file retention policy for SLC discussion and approval.
- ACTION: all SLC members asked to review the drafted yet unapproved policies (Halloween, Expense Approval Process, Communion). These will be discussed and approved at the April SLC meeting.

Air Conditioning in upper rooms

- ACTION: Alan will follow up with contractor regarding this installation.

Nominating Committee

- MOTION: Ginnie move that Alan Imberg be appointed to lead the Nominating Committee. Steve second. Motion passes.
- ACTION: Alan will contact other potential committee members.
- Positions to be filled: President-Elect, Recording Secretary, Member-At-Large (replacing Lonnie Fields)

Preparations for Annual Congregational Meeting

- Congregational meeting – planned for May 6, 2018 following worship service.
 - Meeting presentation will include slides from ministries and units.
- Annual meeting agenda – will be set at the April 26 SLC meeting
- MMAP for next year – to be approved at April SLC meeting
- SLC Nominations for next year

Music Donation Plans

- Steve contacted Steve Milloy regarding plans for spending against the special music donation. Guest musicians will be used for the Easter service, and special work will be performed on the organ.

AED and CPR training

- Follow-up from last month's meeting. Alan discussed the pros and cons of pursuing this avenue, and SLC agreed to not pursue at this time due to concerns with having qualified personnel present.

Charter on Cross-Church team

- ACTION: Alan will continue to discuss group purpose, membership, and format with Steve and bring information to the April SLC meeting.

Monthly Church Meals

- No update at this time.

MOTION to adjourn by Ginnie, second by Alan, all approve. Pastor Keith led a closing prayer.

Next meeting date is Thursday, April 26, 2018 at 6:00pm. (Note: change in start time)

Treasurer's Report February 2018

For SLC Meeting of St. John Church United Church of Christ

Prepared by: *David L. Hiser for 3/22/2018*

	<u>Jan-18</u>	<u>Feb-18</u>
<u>5/3 Main Checking (~7605)</u>		
Beginning Balance*	1/13/2018 \$39,872.05	2/16/2018 \$37,760.72
Checks (bank clearing month)	(\$3,948.68)	(\$5,302.59)
Withdrawals / Debits (i.e. Payroll)	(\$12,907.94)	(\$10,301.68)
Deposit / Credits (bank clearing month)	\$14,745.29	\$18,088.38
Ending Balance*	2/15/2018 <u>\$37,760.72</u>	3/15/2018 <u>\$40,244.83</u>
<u>5/3 Memorial Fund (XXX4)</u>		
Beginning Balance	1/1/2018 \$9,505.54	2/1/2018 \$10,465.32
Withdrawals / Debits	(\$0.35)	\$0.00
Deposits / Credits	\$960.13	\$70.12
Ending Balance	1/31/2018 <u>\$10,465.32</u>	2/28/2018 <u>\$10,535.44</u>
<u>United Church Funds Investment Fund (Market Value)</u>		
Balance at Beginning of Period	1/1/2018 \$49,760.61	2/1/2018 \$51,278.79
Order to Sale Units	\$0.00	\$ -
Income Reinvested 4 th Qtr. 2017	\$0.00	\$ -
Change in Value during Period	\$1,518.18	(\$1,336.10)
Balance end of Period	1/31/2018 <u>\$51,278.79</u>	2/28/2018 <u>\$49,942.69</u>
<u>BB&T Investments (XX24) (Market Value)</u>		
Previous Value	12/31/2017 \$131,988.27	2/1/2018 \$ 138,479.83
Net Change	\$6,491.56	(\$4,320.19)
Estimated Portfolio Value	1/31/2018 <u>\$138,479.83</u>	2/28/2018 <u>\$ 134,159.64</u>
<u>Hilliard Lyons (Stock broker~8095-2916)</u>		
Opening Value	1/1/2018 \$6,097.77	2/1/2018 \$6,562.40
Change in Value	\$464.63	(stock sale) (\$6,562.34)
Closing Value	1/31/2018 <u>\$6,562.40</u>	2/28/2018 <u>\$0.06</u>

Note: This was liquidated in February 2018 into General Offering