

# 1/4/18 Minutes -- Strategic Leadership Council

## St. John United Church of Christ, Bellevue KY

Meeting duration: 5:40 pm – 8:05 pm

Attending: Steve Howes (chair), Theo Baldwin, Lonnie Fields, Pastor Keith Haithcock, Alan Imberg, Ginnie Kelley, David Hiser (incoming Treasurer)

### Prayer and Preparation

Lonnie Fields provided a meditation. All read the St. John Vision and Mission and the SLC Goals statement (from Charter documents):

***Strategic Leadership Council Goals...*** *In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the **Strategic Leadership Council** (SLC) establishes the following agenda*

### Treasurer Appointment

- MOTION: Steve moved to appoint David Hiser to fill the position of Treasurer for the term ending June 30, 2019. Ginnie second. Motion passes.

### Consensus Items Approved

- November 30, 2017 Minutes
- January 4, 2018 Agenda

### Christmas Gifts

- In December, SLC approved by email the purchase of gift cards (Christmas gifts) for the St. John church staff. Total cost \$350.
- MOTION: Lonnie moved to formally approve this purchase, Ginnie second. Motion passes.

### Membership Update

- Audrey Dupuy withdrew her membership via letter on December 19.

### Miscellaneous Updates

- Boy Scouts will formally present their charter to SLC during worship on January 14. Alan will represent the SLC in receiving this charter, in Steve's absence.
- Steve will meet with the Outreach Missions Group (OMG) on February 1 regarding a few recent concerns.
- Steve may request a new date for the February SLC meeting due to a conflict.

### Pastor's Report – Keith

- Pastor Keith presented the Pastor's Discretionary Assistance Fund (PDAF) Balance Report for January 4, 2018. Current balance is \$7,609.25.
- On Thursday, January 18 at 4:30pm the Illumination Youth Ministries will present its annual meeting at Christ Church in Fort Thomas.
- Pastor Keith contracted with the CincySits childcare service for Christmas Eve service. Although no children made use of the sitting service, he had a very positive experience with the assigned staffer. He plans to continue using them in the future.

- Pastor Keith proposes to contract a Kids Connection Coordinator for 11 Sundays in 2018, February 11 – May 20, as a pilot. Pay will be \$50 a week (total cost \$550). A MMAP budget line already exists for these expenses.
  - MOTION: Lonnie move to approve this proposal. Ginnie second. Motion passes.
  - Pastor Keith will send SLC a draft role description for a Kids Connection Coordinator to serve in the long-term (following this pilot).
- Pastor Keith discussed the now-defunct LGBTQ UCC ONA Coalition – SONKA Chapter. He and Sue Jelinek were active in this chapter's board. A balance remains in the chapter's bank account, and Pastor Keith discussed a proposal for oversight and use of the funds. Following discussion, SLC tabled the matter for the February meeting agenda.
- Pastor Keith provided Steve Howes with inclement weather media contact information.
- Pastor Keith thanked SLC for the Christmas card and gift.
- Pastor Keith led discussion on concerns regarding guidelines for submissions to the *Prevues* monthly newsletter.
- MOTION: David move to accept the Pastor's January 4, 2017 Pastor's Report. Alan second. Motion passes.

#### Gift Acceptance Policy

- As a follow up to the previous SLC meeting, Steve reviewed a draft gift acceptance policy. Steve will present a final draft for approval at the February SLC meeting.

#### Music Program Donation

- Steve reviewed his discussion with the donor to the music program and next steps for SLC. ACTION: Steve will send a letter of acceptance for this gift.

#### Financial Report

- Due to the Treasurer's absence, there is no Treasurer's Report this month.
- Discussion on the Financial Secretary's November and December reports. MOTION: Alan moved to accept the reports. Lonnie second. Motion passes.
- Steve reviewed the current overall church financial status.

#### SLC Progress Meeting for Congregation

- Steve discussed a congregational fiscal update (for halfway point of the fiscal year) to recognize the many great things now underway as well as the current resource constraints (open volunteer positions, giving vs. budget need, etc).
- Proposed dates are January 21 and 28 after worship, in the church lounge. The same content will be presented at each session.
- Steve reviewed a draft of the update slides and led discussion on the message to be shared.
- Steve proposes creation of a sub-team to develop an action plan.

#### Giving Brochure

- SLC agreed on the importance of a brochure describing the ways of giving to the church. There is also a need for a brochure or document for prospective donors, advising on the process for discussing donations with church leadership.
- ACTION: Alan agreed to prepare a draft giving brochure.

Steve reviewed the unresolved action items not addressed in the minutes above:

- Decision on replacing Administrative Assistant (Debbie) computer sooner vs. later. Estimate cost is less than \$500.00. This item is complete.
- Continue and complete church policies work. ACTION: Lonnie will assist with this.
- Develop a list of Building Maintenance items.
- Air Conditioning for upstairs of Church Building.

MOTION to adjourn by Lonnie, second by Ginnie, all approve. Pastor Keith led a closing prayer.

Next meeting date is Thursday, January 25, 2018 at 5:30pm. Meditation: Alan.