

2/25/16 Minutes -- Strategic Leadership Council

St. John United Church of Christ

Meeting duration: 5:05 pm – 7:20 pm

Attending: Melissa Stephens (chair), Theo Baldwin, Stan Bowling, Louise Hall, Dale Sexton, Pastor Keith Haithcock

Guests: Linda Gee

Prayer and Preparation

Meeting opened with a meditation and prayer by Theo. All read the St. John Vision and Mission, as well as the following SLC Goals statement (from Charter documents).

Strategic Leadership Council Goals... *In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the Strategic Leadership Council (SLC) establishes...*

Consensus Items approved: 1/28/16 SLC Minutes, 2/25/16 SLC Agenda

Reports

Nominating Committee

- Sue Jelinek chairs the Nominating Committee, and has started to contact prospective nominees.
- Open SLC positions to fill: President, President-Elect, Secretary, Member-At-Large

Loan Status Report

- The loan amount is approx. \$288,000, and was originally established with Bank of Kentucky (BoK) in October 2014. The current total of the Ludwig bequest is \$377,126, held in a BoK (now BB&T) account.
- In October 2015, annual loan paperwork was to be completed; however, this did not happen on schedule and the loan as agreed upon did not renew. Around this same time, BB&T bank took over BoK.
- At present, Tim Smith and Mitch Leigh are working with BB&T to complete the necessary paperwork for a new loan arrangement.
- SLC expressed concerns about BB&T working with St. John's approved Investment Policy (refer to January 2015 SLC minutes), including our interests in socially responsible investing.
- **ACTION:** Theo will contact Tim re: concerns with BB&T and the St. John investment policy.
- **ACTION:** Dale & Melissa will provide a status report on the loan to SLC by March 11.

Treasurer's Report

- Dale distributed the February Treasurer's report (summary at end of these minutes).
- Starting with this meeting's report, Dale will include the three BB&T fund totals (business loan, investments/Ludwig bequest, checking – in/out account for loan servicing). The current investment fund total is \$377,126.
- The \$15,000 withdrawal (approved at the December SLC meeting) from United Church Funds, the general investment fund, is complete, leaving a balance of \$60,791.93.
- New banquet chairs have been purchased and paid on the Memorial Fund. This payment and the new balance will be reflected in the Treasurer's report at the March SLC meeting.
- Concerns expressed about "in and out" payments (funds raised = funds spent), since some have not been equal in income received, resulting in a minor amount of unfunded costs. Agreement that the responsibility to ensure balance in costs and income lies with the chair of related particular ministry, and not the Treasurer or Financial Secretary.
- Dale discussed current checking account balances and upcoming expenses, and the need to withdraw additional funds from the United Church funds to cover expenses.
- **MOTION:** Dale moved to transfer \$10,000 from the United Church Funds account to the 5/3 checking account. Louise second. Motion passed unanimously.
- **ACTION:** Melissa will communicate the \$10,000 investment drawdown to the congregation, and the potential future impact on spending and budget.

Proposals, Presentations, Planning

COLA increase for church staff

- Tabled until next meeting.

Church Windows - Web version

- SLC received a proposal from Mitch Leigh to move Church Windows to a cloud-based version.
- Following discussion, SLC decided to not pursue this system change at this time.

Engagement with OMG, Building Use Coordinator

- **ACTION:** To discuss recent concerns, SLC will invite OMG members and Donna Hoffman (Building Use Coordinator) to attend the March SLC meeting.

Generative Discussion

Alcohol Use - Survey Responses

- Discussion on the alcohol survey responses received in paper and electronic form to date. Additional responses are expected in the coming weeks. SLC will discuss further at future meeting.

Stewardship Campaign

- Discussion on proposal for stewardship campaign “A Church-Wide Conversation,” to run April 10 – April 30. Campaign will be focused on face-to-face conversations between a group of passionate church members and a targeted list of individuals in the church family.
- The group of members will be trained to lead in-person meetings in the homes of individuals: 10-minute presentation, 20-minute discussion, 10-minute “ask” (tailored to the particular individual). Tim Smith, Pastor Keith, Melissa Stephens will perform the training.

Follow-up / Ongoing Items

Disposal of old metal folding chairs

- Fifteen metal folding chairs will be donated to Washington UCC.
- Remaining old chairs will be given away or disposed of.
- ACTION: Dale will coordinate disposition of other metal chairs.

Willis Music request to share church mailing lists

- Music on the Avenue ministry has shared its physical mailing list and email list with Willis Music. Following discussion, it was decided to not be necessary to share St. John’s church mailing list.

Next SLC Meeting: March 24, 2016, 5:00 pm (may change due to Maundy Thursday conflict)

Adjournment: Dale moved to adjourn. Stan second. Motion passed unanimously.

Minutes recorded by: Theo Baldwin, SLC Secretary

SLC Agenda Items for future meeting

- COLA Increase for church staff
- Policies:
 - Emergency Operations
 - Personnel Policy
 - Social Media Promotion Policy
 - Finance Policies

Treasurer's Summary Report: February 2016

Submitted by: Dale Sexton 2/25/2016

From 5/3 December 5/3 Main Checking

	36 Checks	\$(12,873.95)
	10 Withdrawals / Debits	\$(30,933.76)
	1 Deposits / Credits	\$145.35
1/15/2016	Ending Balance	\$19,855.76 <i>(not a reconciliation balance)</i>

From 5/3 December Statement 5/3 Memorial Fund

12/01/2015	Last Statement Beginning Date	\$11,229.11
	0 Withdrawals / Debits	\$(00.00)
	4 Deposit	\$560.19
	Interest	\$0.19
	Service Charge	\$(0.00)
12/31/2015	Available Balance	\$11,789.40

From United Church Funds Invested Funds

		<i>Market Value</i>
10/01/2015	Balance at begging of period	\$75,844.41
12/31/2015	Income Reinvested 4 th Qtr 2015	\$163.11
12/31/2015	Change in value during period	\$2,127.94
12/31/2015	Balance end of period	\$78,135.46

-- Funds relating to Loan --

From BB&T Business Loan Account

2/27/2016	Balance	\$(288,000.00)
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From BB&T Investments

		<i>Market Value</i>
1/01/2016	Previous Value	\$381,008.65
1/31/2016	Ending Value	\$377,126.23

From BB&T Checking *(in/out for loan servicing)*

12/31/2015	Previous Balance	\$14,431.09
	Checks	\$(0.00)
	Withdrawals, Services Charges	\$(4.00)
	Deposits, Credits and interest	\$752.79

1/29/2016 New Balance **\$15,180.28**

(note: 3,858.00 transferred from BB&T Checking 2/18 to cover interest payment for loan. Current balance is \$12,088.25)

Current Running Balance from Quicken (including checks written but not posted in main account)

5/3 Main Checking	1/28/2016	14,417.79
5/3 Memorial Fund	1/28/2016	11,879.40
UCC Invested Funds	1/28/2016	63,135.00 +/-