

11/19/15 Minutes -- Strategic Leadership Council

St. John United Church of Christ

Meeting duration: 4:30 pm – 6:30 pm

Attending: Melissa Stephens (chair), Theo Baldwin, Stan Bowling, Louise Hall, Dale Sexton, Pastor Keith Haithcock

Prayer and Preparation

Meeting opened with a meditation and prayer by Dale. All read the St. John Vision and Mission, as well as the following SLC Goals statement (from Charter documents).

***Strategic Leadership Council Goals...** In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the **Strategic Leadership Council (SLC)** establishes...*

Consensus Items approved: 10/22/15 SLC Minutes, 11/5/15 OMG minutes

Proposals, Presentations, Planning

Masonry Repair Bid – follow-up

- Melissa has discussed our roofing needs with additional vendors provided by Dale and Theo.
- In addition to roofing work, gutter cleaning and maintenance may be recommended.
- Melissa is gathering additional information on bids, and will report at a future meeting. No action at this time.

Building Maintenance

- Discussion on a contact for building maintenance issues, as there is currently no defined contact.
- ACTION: Melissa will contact potential volunteers.

Treasurer's Report (Dale)

- Dale distributed a report with current balances of 5/3 Main Checking, 5/3 Memorial Fund
- Current Balance Sheet (checking) is \$11,726.64. Pending checks are approx \$12,844, with a projected income of \$5,000 (2 Sundays). End-of-month balance may be positive, approx \$3882.
 - Discussion on some pending costs:
 - Electrical repairs to address many lighting issues around the church building
 - Recent facility rental and the "housekeeping" stipend

Follow-up on Stewardship Discussion

- Melissa met with Tim Smith and Dean Griffith regarding stewardship plans. Budget planning is projected to start in January.

- Discussion on methods of stewardship for the upcoming campaign, particularly use of face-to-face conversations regarding pledging, focused on the action of pledging and not the amount of the pledge.
- Fundraising ideas also discussed, including variety show, advertising in the Prevues newsletter, and selling fair trade items at events.
- SLC discussed how to “telling our story” quarterly in the newsletter, including narrative and/or pictures/infographic, showing impact of giving. Story to include a limited amount of financial reporting.

Follow-up to Stewardship letter sent on 11/3/15

- Discussion on responses in response to stewardship letter campaign.

Purchasing new chairs

- Follow-up on requests and prior discussions with Outreach Missions Group (OMG), to replace the chairs located in the fellowship hall.
- Desire is for 200 stackable chairs. SLC discussed chair options and budget (max. \$5,000).
- ACTION: Melissa will contact OMG about next steps, and request multiple chair proposals for SLC’s consideration in December.

Generative Discussion

Women in Theatre update

- Melissa reviewed the SLC agreed-upon agreement (from November 2014 SLC minutes) of Women in Theatre (WIT) with St. John UCC, including financial agreements.
- In brief, the agreement states that “after bills are paid, 30% of proceeds go to WIT, and 70% to the church.”
- SLC discussed clarification related to this policy, including:
 - “Bills” should include costs for personnel working on shows.
 - 30% for WIT is to be placed in a designated fund, and not paid personally to any individual.
 - SLC requests WIT to create a projected budget (income, costs) for each show.
 - SLC requests WIT prepare written agreements with actors and paid staff.
 - Discussion on areas for further clarity with WIT, in its role as a Ministry of St. John UCC, including committee membership approved by SLC and that is in line with church bylaws requirements for committee memberships, and clarifying grants/fundraising processes.
- ACTION: Melissa and Louise will discuss clarifications with Donna Hoffman, and bring any revised policies to a future SLC meeting.

Church Matters

- Pastor Keith discussed concerns regarding church announcements time. Pastor Keith will be changing the format of Welcome (announcements) time to bring it in the context of worship and to focus primarily on needs of new visitors.

Next Meeting (note new time and date): Sunday, **December 6, Noon – 2 pm**

Adjournment: Motion to adjourn passed.

Minutes recorded by: Theo Baldwin, SLC Secretary

SLC Agenda Items not addressed (reserved for future meeting)

- Strategic Leadership Council Survey results
- Policy assignments and progress.
 - Melissa: Alcohol, Safe Church, Records Retention
 - Dale: Finance, Credit Card
 - Pastor Keith: Personnel
 - Theo & Louise: Emergency Operations

Treasurer's Report November 2015

For Strategic Leadership Council of St. John Church United Church of Christ

Submitted by: Dale Sexton 11/19/2015

From 5/3 October Statement **5/3 Main Checking** (X7605)

10/16/2015	Beginning Balance	\$18,699.01
	27 Checks	\$(13,779.85)
	6 Withdrawals / Debits	\$(11,277.05)
	19 Deposits / Credits	\$17,314.84
11/13 /2015	Ending Balance	\$10,956.95 <i>(not a reconciliation balance)</i>

From 5/3 October Statement **5/3 Memorial Fund** (X8394)

10/1/2015	Beginning Balance	\$16,455.38
	4 Withdrawals /Debits	\$(5,245.43)
	1 Deposit / Credits	\$0.23
10/31	Ending Balance	\$11,210.18

Current Balance Sheet of **5/3 Main Checking** as of 11/18/2015 - from Quicken

	11,726.64
Pending checks - to be written	(12,844.00)
Projected income (2 Sundays)	<u>5,000.00</u>
3,882.64	