

## Strategic Leadership Council: 10 September 2013 Meeting Minutes

**In Attendance:** Keith Haithcock, Mary Ann Reilly, Mitch Leigh, Tim Smith, Raniele Jago,

**In Attendance For the First Agenda Item:** Alleyne Kess, Steve Phillips, Melissa Artopoeus, Eileen Thornton, Mark Thornton, Will Tackett, Sue Jelenek, Cindy O'Bryant, Ed Ulsas

The SLC meeting was opened with a prayer led by Pastor Keith. We read our Vision and Mission statements aloud as a group.

### Accomplishments:

#### Proposed St. John Structure discussion led by Will and Steve with input from all

- The proposal is to have one Steering Group instead of the current structure of all 3 groups: Continuing Testament, Extravagant Welcome and Changing Lives Steering Groups. The hope is to alleviate stress from the members of the Steering Groups by having a consolidated team to reach the church vision and mission.
- Benefits/Outcome goals are:
  - More efficient & effective
  - Reduces duplication
  - Utilizes Individuals' strengths/talents
  - Encourages greater congregation engagement
  - Requires fewer Leaders/Workers
  - Produces new positive energy & spirit - rejuvenation of congregation
  - Provides unified leadership/decision/directives to congregation
  - Allows Pastor to be more engaged/involved
- Willie will be the single point of contact regarding the proposed structure change and interfacing with the SLC
- **The SLC will review the proposal and respond to the Steering Groups**

#### Audrey DuPuy's Just As I Am Ministry Discussion

- Audrey still plans to begin the ministry October 6<sup>th</sup>.
- Liability insurance is still pending from Audrey
- **A generic building use agreement/ and application to be drafted by Sandy Kerlin, Mary Ann and Keith next month (October)**
- Changes have been recommended for the Building Use Agreement (BUA) that was originally given to Audrey. **The SLC will send suggestions to Mary Ann regarding changes within 3 days of this meeting. At that point, Mary Ann will draft an updated BUA for this ministry.**

#### Draft Indemnity Agreement Policy (including serving alcohol outside of worship) Discussion

- Proposed alcohol use Agreement for the wedding reception of Melissa Stephens and John Wilson (November 9th) was shared by Mary Ann.
- A permanent alcohol use policy will be written by the SLC—future agenda item.
- Melissa Stephens and John Wilson will be asked to sign the proposed alcohol use agreement presented by Mary Ann. A letter of agreement will be written including that the Fellowship Hall space be left in the level of cleanliness found no later than 8:30 a.m. Sunday, November 10<sup>th</sup>. And, all trash be removed and placed in the outside bins.
- **Mary Ann to write John Wilson and Melissa Stephens wedding reception agreement letter to be sent to the SLC for review and response within 2 days.**

#### Finance and Stewardship Steering Group

- Wait until special meeting (9/15/2013) to determine the budgetary reporting needs

- **Keith will write a letter of thanks to Dennis Sunderman, Karl Frey and Will Tackett who have resigned from F&S. Raniele will sign the letter on behalf of the SLC.**

### **9/15/2013 Special Congregation Meeting**

- Agenda finalized to cover the vote on changing the fiscal year and other announcements
- Voting will be done by standing or raise of hands
- **Tim to work on Power Point slides for the meeting**

### **The Gifted Nativity Scene**

- The SLC will request help from the Bellevue Neighborhood Association to set up and remove the Nativity Scene that has been gifted to St. John UCC

### **Nursery Worker**

- We currently do not have a dedicated nursery worker nor have there been any children to care for during service
- We will currently rely on volunteers in the congregation to fill this role as needed.
- A dedicated person will be hired during the holiday season to fill this role since there is expected to be more children in attendance as well as allowing members of the congregation to participate in the holiday worship services.
- **Pastor Keith will administer the volunteer nursery workers as well as staff holiday nursery workers, obtaining back ground checks as needed.**

### **SLC Survey Update**

- Link issues have been resolved
- To-date, 16 people have responded to the survey
- Results will be shared during the November Annual Meeting

### **House Keeper Job Position**

- Jimmy Smith has submitted a letter of resignation as staff house keeper effective October 5, 2013
- **Pastor Keith will administer the posting of this job opening and hire a new House Keeper with the current job description and salary, obtaining back ground checks as needed.**

The meeting was ended with a prayer led by Mary Ann.

### **Action Items:**

- Action items are noted in bold above.

### **Next Meetings:**

- September 15, 2013 Special Congregational Meeting immediately after service
- October 8, 2013 SLC Meeting 6:30pm