

9/21/17 Minutes -- Strategic Leadership Council

St. John United Church of Christ, Bellevue KY

Meeting duration: 5:35 pm – 7:35 pm

Attending: Steve Howes (chair), Theo Baldwin, Pastor Keith Haithcock, Alan Imberg, Bill Machuga

Absent: Lonnie Fields

Prayer and Preparation

Theo Baldwin provided a meditation. All read the St. John Vision and Mission and the SLC Goals statement (from Charter documents).

Strategic Leadership Council Goals... *In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the **Strategic Leadership Council (SLC)** establishes the following agenda...*

Consensus Items Approved:

- SLC Minutes from August 2017 meeting
- Agenda for September meeting

Replacement of Pastor's computer

- Formal approval of email decision to replace Pastor's computer at a cost of \$884.98.
- MOTION: Alan moved to approve, Bill second. Motion passed.

Pastor's Report

- Full report will be sent SLC by email next week.
- After October 25, Debbie Cummings (church office staff) will be out 8-10 weeks for a medical procedure. Linda Schuster will cover for Debbie while she is out.
- Light switch in lounge stopped working, and Pastor Keith called in repair by an electrician. A bill is forthcoming.
- Mark Thornton has withdrawn his membership from St. John church.
- Pastor Keith will be on vacation from October 9 – October 17.
- Pastor Keith discussed changes in his work schedule due to personal needs with his family.

Nativity Crèche:

- Discussion on future options with the nativity display, including set-up of nativity with no program, set-up of nativity with a program, or neither activity.
- Pastor Keith reminded SLC that Tim Smith created a manual for all aspects of Nativity planning.
- If we pursue any nativity activities, we need one person to coordinate all aspects (not perform the work) and to bring together a team for planning and programming.
- Previously, Pastor Keith had reached out to the Bellevue High School band to have them participate in a future program.
- Pastor Keith reviewed some history of the nativity and the program, including the City of Bellevue's responsibility in storing the pieces of the nativity scene.
- Steve is willing to lead the setup and take-down of the Nativity this year.

- MOTION: Alan moves that, for this and future years, we focus on coordinating assembly and staging of the Nativity (contingent on the city's shared commitment to its storage and delivery), and that we only hold a Nativity program if we can identify suitable volunteers. Ginnie second. Motion passes.
- ACTION: Pastor Keith will prepare a communication for the congregation regarding this decision.

Financials

- Financial Secretary's Report
 1. Discussion of the latest Financial Secretary report.
- Treasurer's Report (Bill Machuga)
 1. Bill reported that he transferred \$15,000 from our United Church Funds monies to cover expenses and Pastor's Discretionary Assistance Fund (PDAF) designated funding, leaving a remaining balance of \$47,500.04.
 2. The BB&T investments continue to show a slight increase. Current total is approx. \$124,000.
 3. ACTION: Steve will work on a communication to the congregation regarding the church finances.
 4. MOTION: Ginnie moved to accept the Treasurer's Report. Alan second. Motion passes.
 5. Full Treasurer's report follows these minutes.

Replacement Treasurer Search

- Dale Sexton has agreed to fill in as Treasurer for the short term. Bill will coordinate with Dale to complete the transition.
- Steve has contacted multiple potential volunteers to fill in for the Treasurer long-term.

SONKA Fall Gathering

- Fall Gathering will be held on Saturday, November 4 from 9am – 1pm at Truth and Destiny Covenant Ministry in Cincinnati.
- Alan Imberg agreed to be the SLC-appointed delegate for this gathering.

Building Maintenance

- Status of AC for Volunteer Office and Kids Connection room
 1. Total cost for this work will be \$8,000-\$10,000.
- Status of Roof
 1. Dale Sexton is coordinating this work, which will begin this Saturday, September 23.

New Business:

- Steve and Mary Anne discussed revamping procedures for offering counters, in light of concerns with family members counting on the same Sunday.
- Steve led a discussion on a special offering directed toward building maintenance needs. ACTION: Steve will ask Dale Sexton for an inventory of building needs for the next 1-2 years. SLC will then agree to fundraising priorities and goals to present to the congregation.
- Steve discussed the replacement of Debbie Cummings' computer (church's administrative assistant) with Mitch. Mitch recommends purchasing a replacement sooner than later. MOTION: Bill moves that we direct Mitch to purchase a new computer for the administrative assistant, at a cost of no more than \$500. Alan second. Motion passes.

For the October meeting, SLC will resume its 4th Thursday of the month cycle. Next meeting is Thursday, October 26 at 5:30pm.

MOTION to adjourn: Bill moves to adjourn. Ginnie second. Motion passes.

Pastor Keith led a closing prayer.

Treasurer's Report September 2017

For SLC Meeting of St. John Church United Church of Christ

Submitted by: *Bill Machuga 9/21/17*

	<u>July</u>	<u>August</u>
5/3 Main Checking (X7605) from 5/3 bank statement		
08/16 Beginning Balance	27,054.01	24,359.47
Checks		(11,399.78)
Withdrawals / Debits		(10,391.18)
Deposit / Credits		27,200.97 **includes \$15,000 from United Church funds
9/15 Ending Balance	24,359.47	29,769.48

Pastor's Discretionary Assistance Fund (PDAF) – included in Main Checking Balance

Beginning Balance	8,381.15	8,638.15
Income		43.00
Expenses		(1,700.00)
Ending Balance	8,638.15	6,981.15

5/3 Memorial Fund (X8394) from 5/3 bank statement

08/01 Beginning Balance	7,765.95	7,766.04
Withdrawals / Debits		(1,118.50)
Deposits / Credits		1,305.14
8/31 Ending Balance	7,766.04	7,952.68

United Church Funds - Invested Funds

08/1 Balance at Beginning of Period	61,076.21	62,188.13
Change in Value during Period		311.91
08/31 Balance end of Period	62,188.13	62,500.04
**08/31 Transfer to Main Checking		(15,000.00)
08/31 Ending Balance		47,500.04

BB&T Investments (X7024) *Market Value* from monthly statement

05/31 Previous Value	121,341.64	123,743.78
05/31 Estimated Portfolio Value	123,743.78	124,043.58

MOTA (Music on the Avenue) Checking

8/31 Ending Balance	8478.27	8478.27
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Current Running Balances as of 9/20/17

5/3 Main Checking	32,141.00
5/3 Memorial Fund	7,799.98
UCC Invested Funds	<u>48,065.60</u>
	88,006.58
BB&T Investments	<u>124,043.58</u>
	212,050.16