

8/24/17 Minutes -- Strategic Leadership Council

St. John United Church of Christ, Bellevue KY

Meeting duration: 5:35 pm – 7:35 pm

Attending: Steve Howes (chair), Theo Baldwin, Lonnie Fields, Pastor Keith Haithcock, Alan Imberg, Bill Machuga

Guests: Dale Sexton (Building Maintenance Coordinator)

Prayer and Preparation

Alan Imberg provided a meditation and prayer. All read the St. John Vision and Mission and the SLC Goals statement (from Charter documents).

Strategic Leadership Council Goals... *In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the **Strategic Leadership Council (SLC)** establishes...*

Consensus Items approved:

- 7/27/17 SLC Minutes
- 8/24/17 SLC Agenda
- Handbell Fundraising Update and New Proposal (Email correspondence): Theo and Stephanie Dalsfoist provided an update on fundraising for the handbell refurbishment. Fundraising exceeded need by \$370 (\$1,490 total), and all funds were deposited in the Memorial Fund. By email, SLC approved for Stephanie to spend approx. \$177.70 of the excess on new gloves for handbell players and for additional handbell mallets to complete our collection.

Pastor's Report

- Pastor Keith provided updates, including 2017-2018 Spiritual Growth Series, Kids Connection, Cub Scouts (registration in church lounge on Sep. 6), Illumination Youth Group, Pastoral Relations Committee, and pastor vacation. Clarification that the Pastoral Relations Committee upcoming work and recommendations would be presented to SLC for final approval. Target date for proposals and decision is middle of FY 2017-2018, to allow for transition during this fiscal year.
- Full report follows these minutes.
- Pastor Keith reported that he made PDAF fund payments to Hosea House,
- MOTION: Lonnie moved to approve the Pastor's Report. Alan second. Motion passed.

Treasurer's Report

- Bill presented the July 2017 Treasurer's Report. This report now includes the Pastor's Discretionary Assistance Fund (PDAF) balance and the Music on the Avenue balances.
- Follow-up items: Verify payments - One Great Hour of Sharing, Pastor Reimbursement (professional expenses), Our Church's Wider Mission (OCWM)/SONKA payment.
- MOTION: Alan moved to accept the Treasurer's Report, Lonnie second. Motion passed.

Budget & Stewardship Update

- Steve Howes prepared a table of monthly receipts from FY 2016-2017, to show distribution of income received last year. For the current FY, average monthly receipts need to be approx. \$17,000 to keep us on target with needs in the current MMAP.
- Pastor Keith gave an update from the Stewardship Campaign. As of Aug 15, we have received 45 commitment cards for a total of \$121,834. Discussion on next steps to follow-up with those who have not yet submitted a commitment card. ACTION: Steve will follow-up with Melissa, Lonnie, and Keith on next steps.
- External stewardship and fundraising campaign was basically break-even, and brought in about \$800. The mailing did allow for a major clean-up of the contact database.

Treasurer Position

- Bill Machuga will step down as the SLC Treasurer after September. SLC discussed options for filling this critical position, including daily tasks of inputting information and long-term planning.
- ACTION: Steve and Pastor Keith will follow up on short and long-term options for covering both the official Treasurer position and potentially the data entry duties.

Roof Repair Proposal

- Dale discussed a roofing repair proposal to address ongoing leak issues. A local professional roofer has provided a bid of \$1,500 to perform this work. The scope of the work would include the two main outside corners of the Sanctuary (northwest and northeast), the north corners of the Narthex/foyer, and the Eastern wall to the left of the Ward Avenue door. This work would be completed over 3-4 visits to the church building, and Dale would be present at these visits.
- MOTION: Lonnie moved to approve paying for this from the general budget's building maintenance fund. Alan second. Motion passed.
- SLC agreed that a fundraiser related to roof and building repairs would be beneficial and likely successful. ACTION: SLC will discuss more at next meeting.

Stage Curtain Lining Proposal

- Dale has acquired a new red curtain for the Avenue Stage, and it will be hemmed and hung in the next few weeks. He is in need of a new lining for this curtain (160 sq ft of fabric). MOTION: Theo move that we allow Dale to spend up to \$500 on curtain lining. Ginnie second. Motion passed.

September SLC meeting time

- Confirmed that next SLC meeting will change to Thursday, September 21 at 5:30 pm.

Adjournment: Lonnie moved to adjourn, Ginnie second. Motion passed.

Minutes recorded by: Theo Baldwin, SLC Secretary

Next SLC meeting scheduled for **Thursday, September 21 at 5:30 pm**. Meditation: Theo. All are welcome to attend.

Pastor's Report to the SLC

August 24, 2017

St. John United Church of Christ – Bellevue, Kentucky

1. No YAB report this month, YAB meeting was cancelled
2. 2017-18 Spiritual Growth Series is coming together. The themes are around Racism, Drugs, Mental Illness and Women authors. The series includes Covenant Membership classes, a one-day retreat as part of the Lenten Study, another Financial class with Brighton Center, and a guest preacher/author, Sarah Griffith Lund who wrote the book "Blessed Are The Crazy" one of the book club books we will read on mental illness and the Church.
3. Kids Connection will begin on September 17th not 10th. Struggling still.
4. Cub Scouts will have a Registration Night at St. John on September 6th from 6p to 8p in the Lounge. A key card is being issued to Adam Clinkenbeard.
5. St. John's Newport Interim Pastor has invited me to meet with him to gain understanding of what went on with Newport pulling out of Illumination Youth. I have invited Ryan Byers to go with me to this meeting.
6. Pastor Relations Committee will be meeting for several months to look at the following concerns:
 - a) the possibilities of reconfiguring our staff to address increasing administrative, pastoral and program leadership needs
 - b) Review and evaluate our Mission, Purpose, and Vision and propose revisions where needed
 - c) Create a strategic three year plan/proposal to promote sustainability, growth of the congregation, and affective ways to live out our mission while relinquishing programming that is not sustainable or reaching our goals financially or our missional focus.
7. Surgery update
8. 1st of six weeks of vacation for fiscal year 2017-18 will be October 10th through October 17th including a day for Labor Day holiday.

Treasurer's Report July 2017

For SLC Meeting of St. John Church United Church of Christ

Submitted by: *Bill Machuga, 08/24/2017*

	<u>June</u>	<u>July</u>	
5/3 Main Checking	from 5/3 bank statement		
07/14 Beginning Balance	39,495.02	27,054.01	
Checks	(11,160.10)	(8,449.64)	
Withdrawals / Debits	(10,666.57)	(11,523.92)	
Deposit / Credits	9,386.66	17,279.02	
7/14 Ending Balance	27,054.01	24,359.47	(not a reconciliation balance)

PDAF	(amount included in main checking balance)		
Beginning Balance		8,381.15	
Income		257.00	
Expenses		0.00	
Ending Balance	8,381.15	8,638.15	

5/3 Memorial Fund	from 5/3 bank statement		
07/01 Beginning Balance	7,765.78	7,765.95	
Withdrawals / Debits	(0.00)	0.00	
Deposits / Credits	0.13	0.13	
6/30 Ending Balance	7,765.95	7,766.04	(not an reconciliation balance)

		<i>Market Value</i>	
United Church Funds Invested Funds			from monthly statement
07/1 Beginning Balance	60,779.79	61,076.21	
Income Reinvested		1,111.92	
07/31 Balance end of Period	61,076.21	62,188.13	

BB&T Investments	<i>Market Value</i>	from monthly statement	
07/1 Previous Value	119,834.58	121,341.64	
07/31 Estimated Portfolio Value	121,341.64	123,743.78	

MOTA Checking....			
07/31 Ending Balance		8,478.27	

Current Running Balance from Quicken (including checks written but not posted in main account)

5/3 Main Checking		25,836.29	+/- (as of 8/21/2017)
5/3 Memorial Fund		9,071.04	(as of 8/21/2017)
UCC Invested Funds		<u>61,786.13</u>	+/- (as of 8/21/2017)
		96,693.46	
BB&T Investments		<u>123,743.78</u>	(as of 8/21/2017)
		220,437.24	