

6/22/17 Minutes -- Strategic Leadership Council

St. John United Church of Christ, Bellevue KY

Meeting duration: 5:35 pm – 7:30 pm

Attending: Louise Hall (chair), Theo Baldwin, Lonnie Fields, Pastor Keith Haithcock, Steve Howes, Dale Sexton, Melissa Stephens

Guests: Stephanie Dalsfoist, 2017-2018 new SLC members (Alan Imberg/President-Elect, Ginnie Kelley/Member-At-Large, Bill Machuga/Treasurer)

Prayer and Preparation

Louise Hall provided a meditation and prayer. All read the St. John Vision and Mission and the SLC Goals statement (from Charter documents).

Strategic Leadership Council Goals... In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the **Strategic Leadership Council (SLC)** establishes...

Consensus Items approved: 5/4/17 SLC Minutes, 6/22/17 SLC Agenda

Membership Transfer

- Ken Rose requested a transfer of membership to St. Mark's United Church of Christ (New Albany, IN) effective May 24, 2017.

Finance & Stewardship Update

- Melissa thanked current and upcoming SLC members for assisting with the stewardship mailing. This special stewardship campaign requests a one-time gift of \$5. The campaign is being distributed to a list of those not currently giving in any amount or those engaged with St. John beyond church membership.
- Not all annual pledges have been inputted yet. To date, there are 38 pledges. The stewardship committee will follow up with individuals regarding pledge cards as necessary.
- Melissa has completed updates to the MMAP 2017-2018 to reflect the increase in Our Church's Wider Mission (OCWM) mission giving as approved at the congregational meeting.
- Louise reported that the Investment and Endowment Committee will have an update and recommendation for the SLC in August.

Handbell Refurbishing Proposal

- Theo and Stephanie presented a proposal to refurbish, polish, voice, and repair the St. John handbells through a local professional handbell group, the Cincinnati Collaborative Ringing Project. Quote is \$1,118.50 for this work. Stephanie and Theo propose paying for this work through the Memorial Fund, and to perform fundraising to pay back at least half of this cost to the Memorial Fund.
- MOTION: Lonnie moves to approve the proposal as presented. Steve second. Motion passed.
- ACTION: Stephanie and the handbell choir will lead the fundraising effort.

Financial Reports and Updates

- Dale reviewed the May 2017 Treasurer's Report. MOTION: Melissa moved to approve the May 2017 Treasurer's report. Lonnie second. Motion passed.
- Discussion on the May 2017 Financial Secretary's Report and on church financial systems and practices.

Building Maintenance Updates

- Dale reports issues scheduling with Rehtin to repair the church air conditioning.
- At SLC's request, Dale will work with Mary Anne Reilly to discuss the AC issues and possible fixes, including a quote for an annual maintenance contract on the units.
- Dale acquired a number of free items from a school building that was closing in Newport. Discussion on needs and uses for these items, including shelving and a stage curtain. ACTION: Dale will meet with Pastor Keith and Steve Howes to review these items.
- Sanctuary spotlights and altar lighting updates are still in progress. Discussion on lighting priorities and next steps.

Building Maintenance Updates

- Dale provided updates on building maintenance. Chancel spotlights have been reviewed by a technician. Some have been replaced, and additional bulbs must be tracked down to replacement the remainder. The technician also replaced the large bulb in the hanging fixture above the baptismal font.
- Working with Dale, Alison (Pat Giglia's niece) completed work on the church building diagram, for security personnel. Next step is to share the completed diagram with police and fire departments.
- Dale is securing a bid to add gutters to the front of the church building, to reduce the issues with water leaking and plaster damage.
- Discussion on potential names who could join an expanded building maintenance team to determine priorities and to follow up on maintenance work. ACTION: Lonnie and Dale will follow-up with potential team members.

Pastor's Report

- The Pastor has currently suspended use of the Pastor's Discretionary Assistance Fund (PDAF) until the question on the remaining balance is resolved. Pastor Keith distributed a report showing year-end totals for the PDAF 2012-2016 (total remaining balance is \$9,402.65) and expenses charged to the PDAF 2012-2016 (total expenses are \$7,085.12). Discussion will continue at the July SLC meeting, with a goal of settling the matter and getting use of the fund up and running again. ACTION: Dale will send Steve Howes available PDAF data, and Steve will work with Debbie to bring a recommendation on the balance at the July meeting. After the PDAF balance question is settled, the SLC will communicate the information with the congregation.
- Tim Smith donated a cross to the church. MOTION: Lonnie moved that Pastor Keith be allowed to hang this cross as appropriate. Dale second. Motion passed.
- Pastor Keith is seeking a date for orienting new SLC members to communion. Group agreed to July 23 at 2pm.
- Stephanie Dalsfoist has agreed to serve as the Wedding Coordinator (a paid contractor position).
- Pastor Keith relayed that a local theater group has expressed interest in use of the stage and lower level of the church building. ACTION: Melissa will follow up on this request.
- Louise discussed next steps for monitoring the accessible lobby door during the service. The phase 2 options discussed at May's meeting still do not fully address security needs for the long term.

Status of 2016 Priorities/Projects

- Louise reviewed the SLC's major priorities for 2016-2017 and progress to date
- SLC provided feedback on the annual congregational meeting format.

Adjournment: Dale moved to adjourn, Melissa second. Motion passed.

Minutes recorded by: Theo Baldwin, SLC Secretary

Next SLC meeting scheduled for **Thursday, July 27 at 5:30 pm**. Meditation: TBD. All are welcome to attend.

Treasurer's Report May 2017

For SLC Meeting of St. John Church United Church of Christ

Submitted by: Dale Sexton 6/22/2017

	<u>April</u>	<u>May</u>	
5/3 Main Checking (X7605) from 5/3 bank statement			
05/16 Beginning Balance	29,456.04	37,758.19	
Checks	(2,087.42)	(1,949.99)	
Withdrawals / Debits	(11,729.01)	(11,063.02)	
Deposit / Credits	22,118.58	14,749.84	
6/15 Ending Balance	37,758.19	39,495.02	(not an reconciliation balance)

5/3 Memorial Fund (X8394) from 5/3 bank statement			
05/01 Beginning Balance	7115.70	7,765.83	
Withdrawals / Debits	0.00	(0.18)	(service charge)
Deposits / Credits	650.13	0.13	
04/30 Ending Balance	7,765.83	7,765.78	(not an reconciliation balance)

United Church Funds Invested Funds <i>Market Value</i> from monthly statement		
05/1 Balance at Beginning of Period	59,121.28	59,887.01
Change in Value during Period	766.19	912.78
05/31 Balance end of Period	59,887.01	60,779.79

BB&T Investments (X7024) <i>Market Value</i> from monthly statement		
05/31 Previous Value	107,485.86	118,636.20
05/31 Estimated Portfolio Value	118,636.20	119,834.58

MOTA Checking.... (X) No Report

Current Running Balance from Quicken (including checks written but not posted in main account)

5/3 Main Checking	25,730.43	+ /-	(as of 6/22/2017)
5/3 Memorial Fund	7,765.78		(as of 6/22/2017)
UCC Invested Funds	<u>61,072.83</u>	+/-	(as of 6/22/2017)
	94,569.04		
BB&T Investments	<u>121,389.41</u>	+/-	(as of 6/22/2017)
	215,958.45		