

## 5/4/17 Minutes -- Strategic Leadership Council

St. John United Church of Christ, Bellevue KY

Meeting duration: 5:15 pm – 8:15 pm

Attending: Louise Hall (chair), Theo Baldwin, Lonnie Fields, Pastor Keith Haithcock, Steve Howes, Dale Sexton, Melissa Stephens

### Prayer and Preparation

Melissa Stephens provided a meditation and prayer. All read the St. John Vision and Mission and the SLC Goals statement (from Charter documents).

***Strategic Leadership Council Goals...*** *In the spirit of the above Vision and Mission statements and in order to transform St. John United Church of Christ into a vital, fully alive mission outpost - receptive to the Word of God, moved to action by the Holy Spirit and living the commission of our savior Jesus Christ - the **Strategic Leadership Council (SLC)** establishes...*

Consensus Items approved: 4/20/17 SLC Minutes, 5/4/17 SLC Agenda

### Annual Meeting Planning

- SLC discussed the proposed agenda for the annual congregational meeting on Sunday, May 21.
- Steve Howes and Tim Smith will finish preparing the slides for presentation.
- Mitch Leigh will run the slide show during the meeting.
- The MMAP 2017-2018 will be presented and voted upon at the meeting. Hard copies will be prepared.

### Nominations Update

- Steve provided an update on the slate of nominees. Alan Imberg has agreed to run as President Elect. Candidates for Treasurer and Member-At-Large are still being contacted.
- Louise confirmed that Mary Ann Reilly will continue as Financial Secretary, an appointed position.

### First Friday planning

- The next first Friday event is tomorrow evening. Volunteers from the church will pass out tea lights labelled with church information. Louise and Lonnie are leading the outreach this month.

### MMAP 2017-2018

- MOTION: Melissa moved that we accept the proposed MMAP 2017-2018. Lonnie second.
  - In discussion, the budget was modified such that the total budget for staff salaries remains flat (no salary increase budgeted). Total budgeted staff expense is \$139,053 and total budget is \$197,592, for a gap of \$10,992 (5.9%) based on projected income.
  - Melissa will further modify the miscellaneous income projection and stewardship program budget to reflect changes with the upcoming stewardship mailing.
- Motion passed with modifications as discussed.

### Financial Reports and Updates

- Dale reviewed the April 2017 Treasurer’s Report. MOTION: Melissa moved to approve the April 2017 Treasurer’s report. Lonnie second. Motion passed.
- Music on the Avenue (MOTA) has not yet provided regular financial reports to the Treasurer. ACTION: Lonnie and Louise will follow up with MOTA regarding SLC’s request for financial reports. It was noted that MOTA will be giving back \$2,500 to the church’s general budget, following a successful concert series.
- MOTION: Dale moved to accept the March Financial Secretary’s report. Lonnie second. Motion passed.
- No update at this time regarding the pending questions with the Pastor’s Discretionary Fund.
- Resolving a question from the last SLC meeting, SLC will direct the Financial Secretary to not consider flower donations as charitable donations.

#### Committee appointments

- Discussion on the need for the upcoming SLC to appointment committee members at the start of the new fiscal year (July).

#### Phone/Intercom

- Lonnie provided an update. He has not been successful in locating a vendor who will work with our existing system. Vendors only express a desire to sell us a new phone/intercom system.

#### Usher Procedures

- Discussion on the “baby monitor” and other security questions regarding the accessible lobby.
- SLC agreed to a modification in procedures in the accessible lobby as a “phase two” trial. The accessible door will be allowed to remain unlocked and the sanctuary door closed during Sunday worship. The usher assigned to the accessible lobby will remain in the sanctuary and handle welcome and assistance to anyone entering the sanctuary from the accessible lobby. ACTION: SLC will review the impact of this modification at a future date.

#### Building Maintenance Updates

- Dale provided updates on this work. Chancel spotlights have been reviewed by a technician. A portion have been replaced, and additional bulbs must be tracked down to replacement the remainder. The technician also replaced the bulb in the fixture above the baptismal font.
- Working with Dale, Alison (Pat Giglia’s niece) completed work on the church building diagram, for security personnel.

#### Pastor’s Report

- The Cincinnati Men’s Chorus will hold their retreat at St. John on Saturday & Sunday, May 20-21.
- Pastor Keith and Ken Weidinger (Faith UCC) will hold a joint summer sermon series again this summer.
  - For this effort, SLC agreed to display the “Be the Church” banner on the church building for 11 weeks, June 11 – August 27.
  - There will be a joint picnic of the two churches on Sunday, August 27 (location TBD).
- Regarding the annual nativity event: Pastor Keith is scaling back his level of activity. He will emcee the annual nativity event and serve on the planning group, but will no longer be coordinator for nativity activities. ACTION: SLC will secure others to serve in the coordinator role.

- Regarding the Building Use Coordinator roles: effective March 25, Pastor Keith will serve as Building Use Coordinator for the first floor only (sanctuary level). Lonnie and Melissa have agreed to step up in an interim capacity to handle the other floors of the building. ACTION: SLC will secure others to serve in a long-term basis in this role.
- Pastor Keith reviewed his time off plans for 2016-2017, including a forthcoming trip to Baltimore, MD for the UCC General Synod.
- Theo handed the Pastor a plaque recognizing our 2015 sponsorship of a Bellevue youth volleyball team. The plaque was mistakenly sent to St. John UCC in Newport.

**Adjournment:** Melissa moved to adjourn, Lonnie second. Motion passed.

Minutes recorded by: Theo Baldwin, SLC Secretary

Next SLC meeting scheduled for **Thursday, June 22 at 5:15 pm**. Meditation: Louise. All are welcome to attend.

## Treasurer's Report April 2017

For SLC Meeting of St. John Church United Church of Christ

Submitted by: *Dale Sexton 5/4/2017*

	<u>March</u>	<u>April</u>
<b><u>5/3 Main Checking</u></b> (X7605)		
03/16 Beginning Balance	34,745.53	April's statement is not ready till 4/15
Checks	(9,891.67)	
Withdrawals / Debits	(12,296.85)	
Deposit / Credits	16,899.03	
04/14 Ending Balance	29,456.04	-(32,034.92 not an <i>reconciliation balance</i> )
<b><u>5/3 Memorial Fund</u></b> (X8394)		
04/01 Beginning Balance	7,377.54	7115.70
Withdrawals / Debits	(336.96)	0.00
Deposits / Credits	75.12	650.13
04/30 Ending Balance	7,115.70	<b>7,765.83</b> (not an <i>reconciliation balance</i> )
United Church Funds <b><u>Invested Funds</u></b> <i>Market Value</i>		
04/1 Balance at Beginning of Period	58,621.62	59,121.28
Income Reinvested 1 <sup>st</sup> Qtr 2017	206.05	
Change in Value during Period	294.15	766.54
04/30 Balance end of Period	59,121.82	<b>59,887.82</b> +/-
<b><u>BB&amp;T Checking</u></b> (X1147) <i>(OLD in/out for loan)</i>		
03/31 Previous Balance	9,695.37	This account was closed in March per SLC request and moved to BB&T Investments
Checks	0.00	
Withdrawals, Debits & Service Charges		
Service Charges –Prior Period	(4.00)	
Deposit, Credits and interest	0.00	
04/30 New Balance	9,691.37	<b>0.00</b>
<b><u>BB&amp;T Investments</u></b> (X7024) <i>Market Value</i>		
03/1 Previous Value	106,586.72	107,485.86
03/31 Estimated Portfolio Value	107,485.86	<b>118,636.20</b> +/-
<b><u>MOTA Checking....</u></b> (X ) No Report		
<b>Current Running Balance</b> from Quicken (including checks written but not posted in main account)		
5/3 Main Checking	24,000.00++ +/-	(as of 5/4/2017)
5/3 Memorial Fund	7,765.83	(as of 5/4/2017)
UCC Invested Funds	<u>60,040.51</u> +/-	(as of 5/3/2017)
	<b>91,806.34</b>	
BB&T Investments	<u>118,136.24</u> +/-	(as of 5/4/2017) includes monies from BBT Checking
	<b>209,942.58</b>	